

**ANDOVER ECONOMIC DEVELOPMENT AUTHORITY MEETING
MARCH 18, 2014 - MINUTES**

A meeting of the Andover Economic Development Authority was called to order by President Mike Gamache, March 18, 2014, 6:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Present: Commissioners Sheri Bukkila, Tony Howard, Mike Knight, Julie Trude and Joyce Twistol
Absent: Robert Nowak
Also present: Community Development Director, David Carlberg
Executive Director, Jim Dickinson

APPROVAL OF MINUTES

February 5, 2014, Regular Meeting: Correct as presented.

Motion by Bukkila, Seconded by Knight, approval of the Minutes as presented. Motion carried unanimously.

PARKSIDE AT ANDOVER STATION UPDATE

Mr. Carlberg updated on the following:

Capstone Homes – Capstone has been provided the construction plans to insure the building is compatible with the existing 8-plex buildings. Construction of the building is planned for this year.

Cherrywood of Andover – Construction is still on schedule for substantial completion by April 1, 2014, with residents moving in May 1, 2014. The City has an agreement with Cherrywood to pay a portion of the cost to relocate utilities on the parcel. Cherrywood has yet to submit the invoice to the City.

ANDOVER STATION NORTH UPDATE

Mr. Carlberg updated on the following:

Dynamic Sealing Technologies, Inc. – Everything is in place for closing. Closing will occur on or before July 1, 2014.

Pizza Ranch – The Anoka Area Chamber of Commerce performed a ribbon cutting on

Wednesday, February 26, 2014. City staff was in attendance and toured their state of the art kitchen facility.

Measurement Specialties – Staff has been working with Measurement Specialties on the Commercial Site Plan Application review. The MPCA has approved the location of the gas monitoring probe. The MPCA will monitor the probe monthly. A spring groundbreaking is planned with a December completion date.

Festival Foods – Delivery trucks going to Festival have been using Quinn Street to get to the back of the building. Quinn Street is a private street and was not constructed for delivery type vehicles.

The EDA discussed constructing a wider curb cut on the driveway in the back of the building. This could be done with the street reconstruction of Station Parkway this summer.

Target Pond Dock– The Eagle Scout taking on the dock project has been working with Menards on the pricing of materials. He received a quote of \$2,846 for a 24 x 30 dock with a 6 x 10 walkway. The quote is just for materials of the dock platform, it does not include the price of the support structure. The EDA discussed the dock.

Mr. Carlberg suggested getting a quote for a 24 x 16 dock. Commissioner Bukkila suggested a quote for a dock according to the dimensions of the lumber panels available.

Commissioner Knight asked about the liability of the dock. Mr. Dickinson answered the dock would be insured under the City's insurance policy.

The EDA directed staff to request a quote for materials for a reduced size deck.

Mr. Carlberg indicated he had met with a representative from Goodwill Donation Center. They are interested in placing a donation drop off location in Andover. Mr. Carlberg stated he is looking for feedback from the EDA, since this is not considered a Retail Trade & Service, would this be something that the EDA would allow. Mr. Carlberg indicated this would not be a retail Goodwill store, just a drop off location. The business was discussed.

The EDA concurred they would allow the placing of a Goodwill Donation drop off location in Andover.

BUNKER/CROSSTOWN REDEVELOPMENT AREA UPDATE

Mr. Carlberg indicated PEER Engineering was the lowest quote received and was authorized to prepare the Limited Site Investigation (LSI). PEER will conduct soil borings within a week. Once completed the LSI will be submitted to the MPCA. The LSI must be submitted by April 27, 2014

*Andover Economic Development Authority Meeting
Minutes – March 18, 2014
Page 3*

Mr. Dickinson stated letters of intent were mailed out to a few property owners, there has been no response.

OTHER BUSINESS

There was none.

ADJOURNMENT

Motion by Bukkila, Seconded by Howard to adjourn. Motion carried unanimously. The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Michelle Hartner, Recording Secretary